

NEWPORT PHOTOGRAPHIC CLUB - PAYMENT OF SUBSCRIPTIONS

1. The Photographic Club is funded by the payment of an annual subscription and a door charge when members attend a meeting. The rates are shown on the Home Page of the club's website and they are reviewed and fixed at the Annual General Meeting.
2. The current rates (2021) are Annual Subscription £15, Door Charge £3. The door charge is to cover the rent of the venue, the payments to speakers and judges and the running costs of the club.
3. The club has a "non-profit organisation" account with HSBC and the bank charges for all transactions made at the bank. There is generally no charge for transactions made via the internet. For this reason, wherever possible, the club operates on a cashless basis. Members will normally pay their annual subscription by BACS before the first meeting of the season (see 4b below)
4. The door charges are made as follows
 - a. The Treasurer will calculate the number of meetings in the season (Oct – Dec, Jan – Apr, May – Jul)
 - b. Assuming the number of meetings in season 1 is 11, the treasurer will e mail members asking for 11 x £3 to cover that season. Included in the Autumn (or first) season e mail will be a request for the annual subscription so the total would be £33 + £15 = £48. Members will be asked to pay this by BACs transfer if possible.
 - c. The treasurer will maintain a record of the meetings which a member attends and debit £3 from the member's account for each meeting attended.
 - d. At the end of the first season the treasurer will work out the credit balance remaining for each member
 - e. Before the start of the next season the treasurer will calculate the number of meetings in season 2 and ask for a door charge top up to cover that season. If members have not attended many meetings in season 1 there may be no requirement to provide a top up. Each member will receive an individual statement.
 - f. The above procedure will be repeated for season 3
 - g. Any credit in a member's account at the end of the financial year will be rolled over to the following year. Members who have a credit balance and decide to leave the club at the end of the financial year will be refunded their credit balance