

**Newport Photographic Club**  
**Minutes of the AGM 2018 held on 12th June 2018**

**1. Opening Remarks by the Chairman**

The Chairman opened the meeting by thanking the members for their attendance, and for their enthusiastic support throughout the year.

**2. Apologies for Absence**

M Foulkes, M & J Richardson, C Rothwell, Y Turpin, Mike Warrender, Bob Winfield

**3. Minutes of the Previous AGM**

The Club Secretary had circulated the minutes of the previous AGM to all members by e-mail. The minutes were accepted as a true record of the meeting.

**4. Matters arising from the Previous Minutes**

There were no matters arising.

The list of actions arising from the meeting was reviewed and outstanding actions were reported as being completed. It was noted that Dave Dale was not able to act as external competition secretary; the post was not filled.

**5. Chair's Report:**

Howard Broadbent delivered his report (see attached). No questions

**6. Secretary's Report:**

Bob Colman presented the Secretary's report (see attached). No questions.

**7. Competition Secretary's Report:**

Simon Hughes delivered his report (see attached). No questions.

**8. Membership Secretary's Report:**

The Membership Secretary's delivered her report (See attached). No questions

**9. Treasurer's Report:**

Yvette Turpin was not able to attend so other members of the committee presented the Treasurer's report. (See attached) No questions

**10. Election of officers**

The Competition Secretary had served 5 years in post and (as required by the constitution) was not eligible for re-election to the post.

The social secretary had also served 5 years in post and was not eligible for re-election to the post. She had already indicated to the committee that she wished to stand down as she was moving from the area.

Other officers and committee members indicated that they were willing to serve again There were no alternative candidates proposed so all nominees were elected unopposed.

**Chair**

Howard Broadbent was proposed by Bob Winfield & seconded by Rod Bunyan.

**Vice Chair**

Sarah Hollinshead-Bland was proposed by Bob Colman and seconded by Ellie Rushton.

## **Secretary**

Bob Colman was proposed by Dave Shrubbs and seconded by Sarah Hollinshead-Bland.

## **Competition Secretary**

Jas Pardesi was proposed by Dave Shrubbs and seconded by Dave Collier.

## **Assistant Competition Secretary**

Simon Hughes was proposed by Howard Broadbent and seconded by Bob Colman.

## **Membership Secretary**

Elle Rushton was proposed by Amanda Elwell & seconded by Sheila Morris

## **Social Secretary**

Maria Macklin was proposed by Mike Norton & seconded by Brian Truslove.

## **Treasurer**

Yvette Turpin was proposed by Steve Haycock and seconded by Malcolm Price.

## **Webmaster**

Simon Hughes will be responsible for the web.

## **Additional (Co-opted) Committee members**

To be agreed at the first committee meeting.

## **11. Annual Reviews**

### **a) Annual Subs & door fees**

The chairman explained that our finances were currently in good order, but we anticipated significant spending on a new laptop in the coming year and a new projector (probably in the following year). We were also maintaining a higher level of costs for speakers and judges.

A table was presented (Attached in appendix) showing annual subscriptions and door fees for other local clubs. Our charges were significantly lower than these clubs. For these reasons the committee proposed to increase annual subscriptions to £15 and door fees to £3.00 per night respectively. It was also proposed that new members joining after December 31<sup>st</sup> would have to pay half the annual subscription.

After discussion, the proposal was accepted by the members and would be implemented in September 2018.

### **b) Changes to constitution**

**General Data Protection Regulations** Several issues had to be addressed this year principally the introduction of the General Data Protection Regulations (GDPR) legislation and a club safeguarding policy.

The chairman had previously circulated a policy for GDPR to members inviting comments. None had been received before the meeting but during discussion the issue of personal data in image EXIF files was raised. It was generally agreed that it must be the responsibility of members to remove personal data from their EXIF files before submitting them to the club. This was to be added to the GDPR Policy, which was then accepted. **ACTION HB**

The security of data on the club laptop was discussed. The competition secretary will ensure that data is always fully protected by a current anti-virus package.

#### **Action J P**

#### **Safeguarding Policy**

During the year it was recognised by the committee that a policy was needed covering junior members and their protection. In preparing a policy for the committee by Sarah Hollinshead Bland it was decided that a more general safeguarding policy was necessary to cover the behaviour of all members and visitors. Sarah outlined her policy and answered questions including whether members could mentor under 18s. It was agreed that this should only happen if they were accompanied by a responsible adult as well as the mentor.

It was agreed to present the policy for adoption, subject to revisions arising from these discussions and questions, at the first meeting of the new season

#### **ACTION S H-B**

As an interim, it was agreed that members over 16 could join and attend meetings unaccompanied. Juniors between 14 & 16 could join and attend if accompanied by a guardian.

Amendments to the constitution to reflect these changes and the changes in subscription for new members were presented to the meeting and accepted.

#### **12. Review of competition rules and trophies**

The chairman explained that a number of issues required clarification in the competition rules and the committee had asked the vice chair to head up a working group to review the rules and propose necessary revisions; the aim would be to complete this review by early autumn. The working group should include the Competition Secretary and other members to be co-opted.

#### **Action S H-B**

In particular there was a proposal by Richard Greswell (submitted as a discussion point for the AGM) to use a wider range of judges and other changes. This was to be considered with input from other members as a second phase of the review. This part of the review should be completed before bookings for the 2019/ 2020 season starts.

#### **Action S H-B**

#### **13. Any Other Business.**

Nature of Competition (R Greswell)

It was agreed that this document would be included in the competition review.

Training on "Lightroom" (B Truslove)

It was agreed that the club would subscribe to the Adobe Creative Cloud Photographic package, which includes Photoshop CC and Lightroom so that we could run training sessions. A lightroom tutorial would be included in the programme when possible.

Increase resolution of PDIs for competition (and other points) (E Kosinski)

Changes to DPI resolution would only be possible if we bought a new projector. This is being considered for the future.

The re-introduction of an AV competition will be considered after we see how much interest there is from members. There will be an AV workshop in September.

The suggestion for the annual DPI competition to be monochrome only will be referred to the competition review working party.

Possible sale of equipment at meetings (M Norton)

It was agreed that Mike Norton could try this out if there was enough interest.

Other issues raised at the meeting:

It was noted that the slides shown at the meeting were too small and difficult to read. Point to be noted when preparing next AGM.

**Action B C**

A question was raised about how effective the surveys after meetings had been. The chair explained that Trish had started running surveys but due to other pressures there had not been many completed. The results tended to indicate that members did not all like the same thing but had not given any clear indications of changes we should make.

**14. Close of Meeting**

The chair proposed a vote of thanks to Simon Hughes and Amanda Elwell for their service on the committee and presented them gifts of thanks.

That completed the business and the Chairman brought the meeting to a close.

Minutes prepared by Bob Colman (Secretary)

July 29<sup>th</sup> 2018

APPENDIX- Reports and other information from meeting

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## Newport Photographic Club – Chair's Report 2018

This has been another good year for the club with a well-attended programme and some new innovations. The reports you are about to hear will cover the programme review, membership, finances and competitions which doesn't give me a lot to talk about.

I was pleased to see that the league competitions brought out some new talent and there are a few names on the trophies that have not appeared before. I always think the league trophies are harder to win because you have to have a consistently high performance throughout the year. With each member having around 25 possible PI and Print entries during the season some of the anomalies of the judging system are ironed out and it probably gives a more reliable guide to form rather than the One-off competitions.

On the subject of form, congratulations go to Bill Spencer and Fran Hartshorne for their LRPS this year (and I also got my BPE4). If none of those initials make sense to you, see me at half time.

I would like to express my appreciation to all those involved in preparing and running the studio evenings. This is a large undertaking and Jas, Chris and Amanda and their helpers are at the club an hour and a half before the rest of the members arrive to set up the lights and prepare for the evening.

Thanks also go to Fran for continuing to look after the club's display in Cosy Hall. It is much appreciated and it is quite interesting to see what a wide audience have seen the gallery and have commented on the pictures.

I would like to thank the unsung members who are not on the committee but who keep the club running. I am referring it to the team who do the tea & coffee at half time and who miss the last few minutes of each competition and who are still clearing up after most people have gone home.

Also the PA team who seem to have cracked the secret of putting the gear in the right place to avoid feedback.

Also thanks to the team on competition nights who put up and take down the display stands and tables.

Thanks to everyone who helps to organise the chairs before and after the meetings. All these seemingly minor jobs take time and effort and I would encourage all club members to take a full part in the running of the club.

You probably know by now that Amanda & Chris are moving away and Amanda is standing down from the committee. I would like to thank Amanda for all the work she has put into the club since she joined. I know she has inspired many of you to do more portraiture and her advice and suggestions have always been freely and generously given. We will miss her creative videos and pictures. Who could forget her gingerbread men AV? I am sure you will join me in wishing Amanda & Chris every success in their new location, wherever it is. Lincolnshire is the rumoured landing strip.

Last but not least, I must point out that the pictures which appear in the Newport Advertiser after each competition are entirely the choice of the editor. I send her the 24 placed images and she chooses which ones to use. I have no say in it!

## Secretary's Report 2017- 2018

It is now time to reflect on the past season and offer members the promise of another interesting and entertaining programme for the next season.

One of the key roles of the secretary is to arrange the program and ensure that members enjoy the evenings. You, the members, are the best judge of how I have succeeded but I feel that we have provided a varied combination of speakers, members evenings and workshops. Behind the scenes there have been some minor problems with speaker cancellations, including the need to find a replacement for the replacement speaker two days before the meeting.

A key objective in planning the programme has been to offer a diverse and challenging range of speakers and this will continue in the next season, again trying to find speakers who are not already well known to us. For me the highlights of the past season were the visit of Vanley Burke, who rarely talks to Photographic Clubs (although this may have shown in the rather repeated presentation) and the presentation by Grace Currie. Although we maintained the same balance of speakers, workshops and members evenings as in previous seasons, we had some new features including the Introduction Evening at the beginning of the season, a Committee judged competition and an informal competition for images taken on phones.

The programme for next season is now complete. Once again I have been given the chance to spend money to bring in national speakers so we can go beyond the local circuit speakers. Key names next season include Phillip Dunn talking about his time at Fleet Street and Colin Southgate "Making the connection". There will also be a local commercial portrait photographer Kirsten Hollister and an evening to make you think about using photography to explore social issues with avant-guard photographer Sam Ivin.

Having listened to your comments we have dropped the normal portfolio evenings and have included a series of three consecutive evenings covering studio photography. I am looking forward to your support to take part in members' evenings and I am keen to get some of our newer members to come forward.

I must thank everyone who has contributed this season and to all those who have suggested speakers, but especially to Sarah Hollingshead-Bland and Richard Greswell who have regularly encouraged me to go for "something different".

Bob Colman

May 2018

## Membership Secretary's Report 2017\_18

In June 2014 we had 85 members, in 2015 - 82, in 2016 - 87, in 2017 - 95 and in June 2018 – 92 members.

During this year 16 members left, most of these being non-renewals of membership and 13 people joined during the year, bringing the total membership up to 92 in June 2018

Thank you to the 9 people who are on the mentor list and are helping other members at the moment. Most new members this year have taken advantage of this scheme.

Use of the equipment we have available to borrow seems to keep at quite a steady level, the old projector and laptop being the most popular items.

Ellie Rushton

Membership Secretary

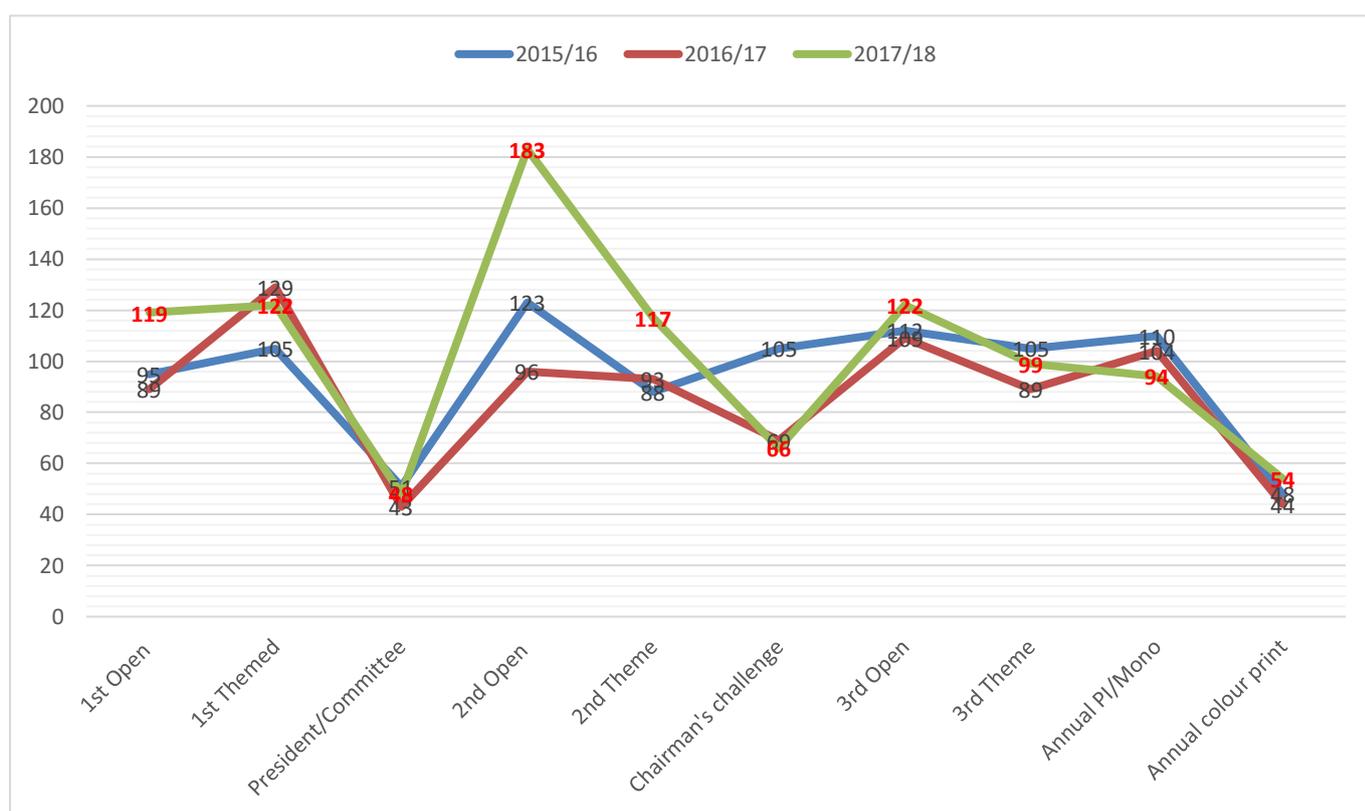
## Competition Secretary's Report 2017\_18

Another successful year for our club, with significant successes in MidPhot and a good and varied entry in our club competitions.

### On-line entry

There have been no problems with the online photo entry system for our competitions. As the competition secretary, it also saves me countless hours on each competition, removes human error, and it gives you the opportunity to change your mind and upload a different picture as many times as you like without the fear of hassling the competition secretary.

### Entry analysis



**2015/16    2016/17    2017/18**

TOTALS	2015/16	2016/17	2017/18
	942	865	1088

The number of images submitted is 1088 compared with 865 last year. However, we did have a few culls last year which skews the entries for 16/17.

## AVERAGES 2015/16 2016/17 2017/18

OPEN	110	98	141
THEMED	99	104	113

Interesting to note that there is no difference between the number of entries between Open and Themed competitions. Both are consistently maxed out.

The number of people entering our competitions is 49, which is 17 less than last year, and exactly the same as the year before.

### Number of entries

The number of entries for each competition is difficult judges. We are either at the upper end or sometimes over what can be judged given the time we have.

I hate to cull, and managed to avoid it this year. A few discussions were had last year on how to 'not cull':

- Earlier start time
- Later finish time
- Poke the judge more often to speed them up
- Split the PDI's and Prints over separate nights

Therefore we started to splitting the pdi's and prints over separate nights for our 2<sup>nd</sup> Open, and increase the number of entries allowed per person to 3. The entries for the 2<sup>nd</sup> open went from 96 to 183. The year before was 123 which was too many.

### Intermediate Success

It is good to see that several our newer or less experienced members have gained places in our monthly and annual competitions. In particular, Janet Richardson who is an intermediate achieved 4<sup>th</sup> place in our Annual Print competition, so very well done! I always continue to encourage judges to give commendations for those just missing out on the places.

### Battles

Once again, the high standard of entries always makes it hard to select images for our battles against other clubs as there are so many good ones to choose from. The battle committee changed tack last year as previously we used to spend 4 hours poring over 1200 images to work out our top 15 in print/projected categories. Last year we pre-selected our best 20ish pdi's and 20ish prints, and brought them with us on a memory stick. This worked much better for us, and we kept this format for this year. This is how we'll continue to do it moving forward.

This year, **finally**, we won Tettenhall by a margin of 18 points: 454 vs 436.

We also beat Whitchurch by a very large margin of 54 points: 545 vs 491.

## **MidPhot**

I don't know our MidPhot total entry count as they have now implemented an on-line entry system. However from what I can see from the MCPF Pdf, we got 29 acceptances.

## **Summary**

I hope that members are now encouraged to build on this success and continue to establish the name of Newport Photographic Club on the club circuit. This success would not have been possible without the efforts of all members who produce prints and PDI's to enter in competitions.

This is my last year as the competition secretary, and I have really enjoyed it. During my time I have seen the club get a new website, and a new on-line entry system. I leave the role with the club having won both battles with Tettenhall and Whitchurch. I couldn't be more proud.

I must thank

- Rod Bunyan for his support for keeping the league tables up to date.
- Thanks to the various helpers for sorting out the prints in the back room on our competition nights.
- Howard Broadbent for the MidPhot competition.
- The battle committee which consists of Richard Greswell, Dave Shrubbs, Bob Colman and Mike Warrender for pulling together all the images for our battles.

## 2017/2018 season statistics

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
<b>Members entering</b>		66	69	49	48
<b>Entries in monthly competitions</b>					
Prints	309	255	232	265	211
Projected images	453	350	396	381	293

### Average entry

Prints	52	43	39	44	35
Projected images	76	58	66	64	49
<b>Total submissions in season</b>	<b>1088</b>	<b>865</b>	<b>961</b>	<b>875</b>	<b>724</b>

<b>MidPhot Entries</b>	?	172	195	131	123
<b>MidPhot Acceptances</b>	29	53	57	35	37
<b>MidPhot Success percentage</b>		30.8%	29.2%	26.7%	30.1%

<b>Battle V Whitchurch</b>	won	won	won	lost	won
	545/491 (54)		350/320	455 / 470	327/293
<b>Battle v Tettenhall Wood</b>	won	lost	lost	lost	won
	454/436 (18)	505/511	461/467	309 / 330	319/317

<b>Competition entries</b>	<b>Prints</b>	<b>Projected images</b>	<b>Mono prints / other</b>	
Monthly competitions				Total
1st Open	45	74		119
Theme: Local Landscapes	47	75		122
2nd Open	79	104		183
Theme: Rustic	45	72		117
3rd Open	51	71		122
Theme: Windows	42	57		99
<b>TOTAL</b>	<b>309</b>	<b>453</b>		<b>762</b>
Committee Cup "Nature"	48			
Chair challenge "Abstract"		66		
Taken with phone/tablet		64		
Annual	54	58	36	148
<b>TOTAL (all comps.)</b>	<b>411</b>	<b>641</b>	<b>36</b>	<b>1088</b>

Simon Hughes, June 2018.

## Treasurer's Report 2017-18

### Income

**Subscriptions and Membership** - Subscriptions were up £257 this year. Membership receipts were down by £12. Note that the Club has 5 life members, and 5 members who joined after January 2017 carried their membership through to the 2017-18 season.

**Sales** is income from mount board, tape and blades.

**Socials** is members' payments made for the Christmas dinner and the Summer Social and Prize Giving.

**Miscellaneous** includes fees paid by guests, donations to Lilongwe Wildlife Trust and Action on Elder Abuse from the charity evening, receipts for badges, and the return of a fee from a speaker who was unable to attend.

### Expenses

**Meeting Costs** includes judges, speakers, CDs used for showing portfolios on meeting nights, and models and costs for the studio evenings.

**Room hire** is self explanatory. The rent has stayed the same at £12 per hour this year.

**Equipment** – no items of equipment have been purchased this year.

**Insurances and Web** These are Public Liability and All Risks insurances for equipment, and payment for the website and the competition entry system.

**Board purchase** – Howard undertakes the bulk purchase of mount board on behalf of members twice a year; we subsidise 5 sheets of mount board and 2 rolls of tape per member per year, when they purchase these items through the Club.

**Transport** covers the cost of delivering and collecting the MidPhot entries.

**Miscellaneous** this year has covered the MidPhot entries where the Club pays for up to 8 entries per member, charity donations as referred to above, the purchase of a supply of badge blanks, a thank-you gift and sundry items of stationery.

**Refreshments** – the cost of these has increased by just over £30 this year.

**Socials** is for paying for the Christmas dinner and the Summer Social and Presentation Evening which is next Tuesday.

We started the year with a balance of £4678.31. As at 31 May 2016 there was £5,206.94 in the bank and £200.04 held in cash.

The figures include income for 2 Summer Socials owing to most members paying for last year's Summer Social in June, whereas a lot of payments have already come in during May for this year's, so £675 of the money currently held will be going out again after 19 June.

Expenditure on meeting costs has been just over £900 higher this year with some high profile speakers and 2 studio evenings, and this is set to continue into 2018-19.

The Club has a good reserve in the bank which puts it in a healthy position going into next year.

I would just like to thank the people who have kindly covered my absences, namely Alan Fowler who has done the bulk of it, Maureen Baggaley, and Colin Macklin who drew the short straw tonight. I commend this report to the meeting

Yvette Turpin  
 Hon. Treasurer  
 2 June 2018

<b>Opening balance £4678.31</b>			
<b>Income</b>		<b>Expenditure</b>	
• Subscriptions	£3855.00	• Meeting costs	£1705.03
• Membership	£ 984.00	• Room Hire	£1436.00
• Sales	£ 660.70	• Equipment	£ 0.00
• Socials	£2925.00	• Insurance/Web	£ 663.06
• Misc	£ 242.72	• <u>BoardPurchase</u>	£ 828.99
<b>Total</b>	<b>£ 8667.42</b>	• Transport	£ 20.00
		• Misc.	£ 725.45
		• Refreshments	£ 135.63
		• Socials	£2424.61
		<b>Total</b>	<b>£7938.77</b>
<b>Closing balance - £5406.96</b>			
<b>Balance of income over expenditure - £728.65</b>			

## Closing balance=£5406.96

- £675 of the cash balance is members' money for the Summer Social.
- Meeting costs (speaker, judges, studio workshops etc.) have increased by more than £900 from last year.
- Membership income is similar to last year, and subscription income has increased slightly.
- **Assets kept by Treasurer: Tape, blades and CD cases.**

## Annual subscriptions and door fees for other local clubs

Club	Members	Annual	Door	Part Year	
Acton Trussell & Penkridge	18	n/a	n/a		
Ludlow	19	£25	£3 / £4	Pro rata	
Oswestry	21	£25	£2		£12.50 Students
Long Mynd	28	£22	£2.5 / £3		Student concession
Whitchurch	37	£25	£2 / £3		
Shropshire Photographic	41	£25	£2.5 / £3	£12.50 Jan	
Bridgnorth	45	£25	£3 / £3.50		
6Towns	45	£25	£2 / £3		
Stafford	47	£25	£2 / £3		
Wrekin Arts	48	£31	£2 / £3		£24 Student & OAP - £47 / £40 Couple
Newcastle	48	n/a	n/a		
Blythe Bridge	50	£25	£1		Couple £40
Tettenhall Wood	56	£25	£2		
Cannock	58	£20	£3		Couple £30. Retired Free if member 5 yrs
Willfield Stoke	67	£20	£2		
Wolverhampton	79	£20	£2 / £3		Partner plus £10 Student £10
<b>Newport</b>	<b>80</b>	<b>£12</b>	<b>£2.50</b>		
Rugeley	90	£20	£2		Couple £25
Broseley		£15	£0.50		
Welshpool		£35	n/a		17 – 21 £20.00